MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
NORTH PARK HOSPITAL DISTRICT

Date/Time: August 31, 2026 at 5:30 PM
Location: North Park Baptist Church, Conference Room, 492 Garfield Street, Walden, CO
Zoom: Meeting ID: 821 0647 7311 Passcode: 591111
https://us02web.zoom.us/j/82106477311?pwd=MWg5WmFoM3A0UzhoYk1sM2ZSU3pOdz09

1. CALL TO ORDER

a. Attendance

The meeting of the Board of Directors of the North Park Hospital District was called and held, as shown, in accordance with Colorado law. The following directors confirmed their qualifications to serve on **the Board**:

Naida "Tootie" Crowner, President
Marie Stiles, Secretary
Justin Franz, Vice President
Danny Manville, Director
Mike Suska, Director

Crew and staff present:

Tim Demoret, Secretary to Board
Monica Love, EMT
Jim Rizor, Crew Supervisor
Michelle Richard, Billing Clerk
Becky Rizor, Admin Supervisor
Cheryl Franz, EMT
Terry Beaver, EMT
Aleigh Shoemaker, Paramedic
Mac McDunnel, Driver

Others:
Dawn Schilling, Accountant
Kyle Logan, Auditor

b. Declaration of Quorum

Ms. Crowner noted that a quorum of the Board was present and called the meeting to order.

c. Disclosure of Conflicts of Interest

The Board reviewed the agenda for the meeting, following which each Board member confirmed they have no conflicts of interest.

d. Director Absences

None

2. APPROVAL OF AGENDA

After reviewing the proposed agenda and upon the motion of Mr. Manville, seconded by Mr. Suska, the Board unanimously approved the agenda as presented and with no changes.

3. PUBLIC COMMENT

4. CONSENT AGENDA

Ms. Crowner reviewed the following matters on the Consent Agenda with the Board.

a. Approval of Minutes from May 7, 2026, Regular Meeting (enclosure)
b. Approval of Financial Report for quarter ending June 30, 2026 (enclosure: Balance Sheet, Profit and Loss, Transaction Log)
c. Approval of Resolution Amending The Bundle Billing Policy

Upon the motion of Mr. Manville, seconded by Mr. Suska, the Board unanimously approved the Consent agenda.

5. FINANCIAL MATTERS

a. Review and Approval of 2025 Audit

Ms. Schilling reviewed the 2025 financial records from the audit explaining the various details.

Mr. Logan reviewed his process for auditing the district. He emphasized that we received a clean report with no issues.

Mr. Manville moved to accept the audit, Ms. Stiles seconded. All approved.

b. Update on New Billing Company

Mr. Demoret reported that there has been a flow of payments coming in through the new billing company, Captivate Billing. There has been one ongoing issue of communication between our Imagetrend software and Captivate's system concerning signature pages. Mr. Demoret believes the issue has been resolved, but is still waiting confirmation from Captivate.

c. Update on Old Accounts from 2025

Mr. Demoret reported that he has been sending invoices to all of the 2025 unpaid patient billing accounts left over from EMS Billing. He has received $3,708.49 with $22,439.99 remaining uncollected. Only one client has made any payments in the last two month. Most of the remaining unpaid accounts have not responded at all. The board direct Mr. Demoret to cease sending invoices to all but the actively paying clients.

d. Review and Approval of the Resolution and Intergovernmental Agreement (IGA) for application to join the "Colorado Special Districts Property and Liability Pool."

Mr. Demoret reported that because of the amount of recent payouts, our insurance company (McNeil) which covers our vehicles and building, has decided not to renew our policy this year. It expires on 10/7/2026. Our insurance agent, Christie Kersnick from High Street Insurance, is working to help us apply for the SDA Pool. He has submitting the application (which was due 8/28). The resolution and IGA is needed by 10/7/2026 at the latest to complete the application.

Ms. Stiles moved to accept the IGA with SDA Pool. Mr. Manville seconded. All Approved.

Tim Demoret and Daniel Manville were assigned representatives.

6. MANAGEMENT MATTERS

a. Discussion concerning North Park Medical Clinic Board's proposal to donate the clinic to the District.

Mr. Demoret, a board member of North Park Medical Clinic, reported that the Medical Clinic board has brought up the idea of the possibility of turning the facility to over to NPHD. NPHD has the first right of purchase if the facility was ever sold. Legally, NPHD is able to take on this responsibility. After the most recent board meeting, the Medical Clinic board is not yet ready to go this far but would like to know what NPHD thought of taking on this responsibility. Items of concern: Middle Park Health, the main tenet for the clinic, has refused to even consider a raise to the their rent. It has been the same for about 15 years. The building is showing signs of age and will be in need of various major repairs in the near future. After paying off their loan, the Medical Clinic board currently has about $40,000 in the bank. In recent years, the Clinic has been running a net operating gain most years with significant repairs bringing them closer to breaking even every year.

After discussion, the Hospital Board, agreed that trying to keep the clinic locally was a worthy goal, and would possibly be willing to consider options of taking it over at some point in the future. However, there was concerns from the board about draining Ambulance funds to maintain the clinic and would prefer to see the clinic seek other avenues of funding before seriously considering this change.

b. Clinic Snow Removal

Mr. Demoret asked the board to consider taking on another year of paying for the snow removal for the Clinic and Ambulance Shed property.

Ms. Stiles moved Mr. Suska seconded to continue another year of paying snow removal up to $15,000. All approved.

7. STAFF REPORTS AND UPDATES

a. Correspondence

Mr Demoret presented a thank you note from school for donations to the teacher appreciation week.

b. Admin. Asst./Secretary to Board

None

c. Billing/Collections Clerk

Ms. Richard reported that she has been able to direct people who have contacted her to the new billing company.

d. Ambulance Supervisor

Mr. Rizor reported that they are looking into a Connex container for storage at the cost of about $6,000. He will also need to hire someone to level the ground and do a few modifications once the container is in place.

He also reported that our newest EMT, Ashly Nevarez, has applied for the paramedic school.

There might be an EMT class this year. The details with the training company is uncertain at this time.

Mr. Rizor ordered new equipment for lifting oxygen bottles to put them into the ambulance. Many of the crew are unable to load these by themselves.

Mr. Rizor is looking into purchasing a Zoll Autopulse/CPR machine. These cost $18,000-$45,000 for new with a refurbished costing about $4,500. He is expecting to get one refurbished.

e. Ambulance Crew

An issue was brought up with the Sheriff's office not dispatching out Fire to appropriate calls. It was noted that the Sheriff's office has gone through many personnel changes in recent months. Continual communication with them is needed to make sure they understand the needs of the various calls.

Mr. McDunnel asked if the board would consider hiring someone to do laundry and clean the office. The consensus was that the full time people are covering those responsibilities.

Mr. McDunnel also brought up the current shortage of drivers. He reminded the board that there are a couple of board members have volunteered to drive, but they need to go through the company driver training program.

Mr. McDunnel also asked about creating a paid driving position to attract people to the position. The board decided to add this as a consideration at the next budget meeting.

Ms. Love asked if the board would be interested in providing a membership for the crew to the pool and gym. After discussion, the crew agreed to ask about company discounts and return to the next meeting with more information.

f. Administrative Supervisor

Ms. Rizor reported that Ms. Love and Ms. Franz did a community CPR training that was well attended, especially by Fire and Forest service personnel. They are looking into a course on infant car seats.

g. Medical Director

No report

8. LEGAL MATTERS

None

9. EMPLOYEE/PERSONNEL MATTERS

a. We hired a new Full Time Employee in July. We currently have all budgeted full time positions filled.

10. EXECUTIVE SESSION MATTERS

None.

11. OTHER BUSINESS

a. Next Meeting

The next regular meeting of the Board is scheduled for November 5, 2026, at 5:30 PM.

12. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

Timothy Demoret
Secretary for the District