

# **NOTICE OF REGULAR MEETING AND AGENDA NORTH PARK HOSPITAL DISTRICT**

Date/Time: November 6, 2025 at 5:30 PM  
Location: North Park Baptist Church, Conference Room, 492 Garfield Street, Walden, CO  
Zoom: Meeting ID: 821 0647 7311 Passcode: 591111  
<https://us02web.zoom.us/j/82106477311?pwd=MWg5WmFoM3A0UzhoYk1sM2ZSU3pOdz09>

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## **Board of Directors**

Naida “Tootie” Crowner, President	Term to May 2029
Justin Franz, Vice President	Term to May 2029
Marie Stiles, Secretary	Term to May 2029
Danny Manville	Term to May 2027
Mike Suska	Term to May 2027

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## **AGENDA**

1. Call to Order
  - a. Attendance
  - b. Declaration of Quorum
  - c. Disclosure of Conflicts of Interest
  
2. Approval of Agenda
  
3. Public Comments  
Members of the public may express their views to the Board on matters that affect the District on items not otherwise on the agenda. Comments will be limited to three (3) minutes.
  
4. Consent Agenda  
(Items on the consent agenda are intended to be approved without discussion or individual motion. Upon separate motion, items requiring further discussion will be removed from the consent agenda)
  - a. Approval of Minutes from August 7, 2025, Regular Meeting (enclosure)
  - b. Approval of Financial Report for quarter ending September 30, 2025  
(enclosure: Balance Sheet, Profit and Loss, Transaction Log)
  - c. Approval of Notice to Electors Pursuant to § 32-1-809, C.R.S (enclosure)
  - d. Approval of Engagement Letter with Logan and Associates for preparation of 2025 Audit of District’s Financial Statements (enclosure)
  
5. Financial Matters
  - a. Conduct Public Hearing on 2026 Budget and Adoption of Resolution Adopting Budget, Certifying Mill Levy and Appropriating Funds (enclosure)
  - b. North Park Clinic Board request for assistance in paying for parking lot snow removal.
  - c. Problem with EMS Billing Solutions credit card collection process and establishment of NPHD credit card processing
  - d. Holiday Gift Certificates for Emergency personnel

6. Management Matters
  - a. Consider Adoption of 2026 Annual Administrative Resolution (enclosure)
  - b. Consider Adoption of Resolution Designating the Official Custodian of Records and Adopting a Policy on Responding to Open Records Requests (enclosure)
  - c. Consider Adoption of Resolution Adopting the Colorado Special District Records Management Manual
  
7. Staff Reports and Updates:
  - a. Correspondence (Tim)
  - b. Admin. Asst., / Secretary to Board (Tim)
  - c. Billing/Collection Clerk (Michelle)
  - d. Ambulance Supervisor (Jim)
  - e. Administrative Supervisor (Becky)
  - f. Ambulance Crew
  - g. Medical Director (Dr. Telck)
  
8. Legal Matters
  - a.
  
9. Employee/Personnel Matters
  - a. Transition planning for when Jim decides to retire.
  - b. Benefits package review (enclosure)
  
10. Executive Session Matters
  - a.
  
11. Other Business
  - a. Next Meeting – February 5, 2026, at 5:30 PM
  
12. Adjournment